

Approved Minutes of the Faculty Assembly Meeting
March 26, 2008

Members present: Daniel, Bomar, Aamodt, Pujol, Hofmeister, Johnson, Whitehead, Moeller, Davis, Corda, Parigger, Flandro, Kimble, Muratore, Antar, and Majdalani

Members not present: Morton, Solies, Crater, Schulz, Steinhoff, Smith, Ranaudo, Chen, Dahotre, Kupersmidt, Moulden, Vakili, Bukley, and Sedrick

1) The meeting was called to order at 10:20 AM in H-111. A quorum was established.

2) Dr. Hofmeister made a motion concerning the faculty's expectations for the new COO: "The faculty shall draft a resolution in which their expectations for the new COO are expressed." The motion passed unanimously. Dr. Davis suggested that the faculty representation on the advisory committee should be by election.

3) Report from the Chief Operating Officer - D. Daniel.

Dr. Daniel made several announcements covering a broad range of topics. These include but are not limited to:

- Dr. Zacharia's interest in returning to UTSI. One of his visions is to establish a state-wide supercomputing connectivity.
- February 20: Dr. Wesley L. Harris, former UTSI Vice President and Chief Administrative Officer, delivered an excellent keynote speech during the 13th Annual Black History month celebration.
- February 27: UT Day on the Hill involving UTSI representation. The meeting involved the Lt. Governor and senior UT administrators.
- April 1: COE meeting and UT Human Resources Conference.
- April 18: UT Campaign Kickoff.
- April 24: Budget hearings for the upcoming year.
- April 28: Thomas Jefferson Lecture.
- April 29: Retreat with Dr. Petersen.
- May 2: Spring Graduation Reception.
- May 8: Hooding Ceremony.

4) Report from the Dean for Academic Affairs - B. Bomar.

-Dr. Bomar indicated that the Academic Review went well. It was suggested to foster cooperation/collaboration in AE between UTK and UTSI.

-Dr. Bomar indicated that Ms. Heather Cochran presented a poster on Carbon-Fiber Research at the Engineering ASEE Conference.

5) Report from the Assistant VP for Administration and Finance - P. Aamodt.

-On behalf of Dr. Bukley: Mr. Aamodt discussed the MIT developed pre-award tracking system, COEUS, which was adopted by the University of Cincinnati. He also discussed the possible establishment of a proposal preparation fund.

–Mr. Aamodt discussed a new Cost Transfer Procedure and the need to “push to reduce” the number of transfers. This Cost Transfer Procedure and Forms are to be soon distributed to the Faculty.

6) The January Minutes were approved unanimously.

7) The election of officers followed:

The following committees were established:

Executive Committee: Steinhoff (President), Antar (Former President), Parigger (President Elect), Majdalani (Secretary), and Whitehead (Faculty at large).
Promotion and Tenure: Crater, Flandro, Schulz and Solies.
Student Affairs: Bomar, Majdalani, and Moeller.
Research and Strategic Planning: Hofmeister, Majdalani, Moeller, and Muratore.
Nomination Committee: Davis, Morton, and Smith.
Faculty Affairs Committee: Corda, Majdalani, and Schulz.

The meeting was adjourned at 11:30 AM.

Respectfully Submitted,
Joe Majdalani