Reporting a Workers’ Compensation Claim

**Injured Employee**

**Supervisor**

**Life Threatening or Serious Bodily Injury**

**Determine by Using Common Sense the Following:**

- Is this a Life Threatening/Serious Bodily Injury to the employee?
  - If Yes, CALL 911
  - If No, Call (866) 245-8588 and Select Option #1.

**Employee and Supervisor both call 24/7 Nurse Triage**

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**24/7 Nurse Determines:**
- Self-Care
- Urgent Care
- Or may advise calling 911.

**Supervisor calls back (866) 245-8588 and Select Option 2 for all injuries that requires medical treatment from a medical provider**

**Completes FNOL; if the Supervisor does not have all the needed information then HR personnel will complete the rest of the FNOL**

**Completed FNOL**

**CORVEL ADJUSTER**