

**The University of Tennessee Space Institute
Employee Relations Committee Meeting
March 23, 2015
D-100 Conference Room
Minutes**

Attendees:

ERC Committee Members: Clara Ferguson, Natallia Kaptur, Paula Morris, Doug Warnberg

ERC Chairperson: Patricia Burks-Jelks, **Secretary:** Courtney Maricle

- **Critique of ERAB Meeting – March 4, 2015**
 - Paula Morris is the UTSI ERAB Representative
 - Due to inclement weather, Paula attended the meeting via video conference.
 - If you would like to see a copy of the minutes, please visit the UTSI HR Office
- **Spring Time Clean Drive**
 - “Short on Space, then Donate” Clara Ferguson
 - To benefit Good Samaritan of Franklin County
 - Collection Dates April 1 – 30
 - Boxes to be placed around campus to collect items.
- **2015 UTSI Family Picnic**
 - MARK YOUR CALENDAR
 - Friday, September 25, 2015
 - More information will follow.

Next Meeting:

When: Thursday, May 14, 2015

Where: D-100

Time: 2:00 p.m.

Please submit agenda items for this meeting to your ERC Representative no later than May 7, 2015.

Secretarial and Clerical

[Clara Ferguson](#) MS-01, ext. 37234

[Natallia Kaptur](#) MS-27, ext. 37360

Buildings, Grounds Maintenance, Skilled Trades, Food Services and Technical Services

[Paula Morris](#) Box 47, ext. 37240

[Doug Warnberg](#) MS-35, ext. 37357