

MINUTES
The University of Tennessee Space Institute
Employee Relations Committee Meeting
February 10, 2021, 8:30 a.m. CST
By Zoom

Invited Members:

2021 ERC Committee: Tonya Battles, Laura Horton, Kathlene Franklin, Ryan Winton

ERC Chairperson: Patricia Burks- Jelks SGA Representative: James Chism

Recorders: Pam Ledford & Molly West

- 1) Welcome New Members
 - Building and Grounds Maintenance, Skilled Trades, and Food Services – Tonya Battles will serve a two-year term. Kathlene Franklin will serve the second year of her two-year term.
 - Secretarial and Clerical and Technical Services – Ryan Winton will serve a two-year term. Laura Horton will serve the second year of her two-year term.
- 2) ERAB meeting held November 30, 2020. A copy of the minutes was sent out to the ERC members prior to the meeting.
- 3) Ryan Winton was elected the Space Institute representative for the 2021 University-wide Employee Relations Advisory Board. Laura Horton was elected back up.
- 4) Tonya Battles was elected as the ERC representative for the 2021 UTSI Safety Committee. Kathlene Franklin was elected backup.
- 5) James Chism asked if COVID vaccines would be offered on campus. Patricia Burks-Jelks checked with the UTSI COVID-19 Coordinator, Scott Van Zandbergen. He indicated the following:
 - The local health department will be the place for UTSI to check with concerning vaccinations.
 - The health department is not inclined to bring the vaccines to our campus because of our size. When we are all back on campus, no longer teleworking regularly, we might have a better chance of making a case for the vaccines to be administered here.
 - The link to COVID-19 Vaccine FAQ's – <https://covid19.tn.gov/covid-19-vaccines/vaccine-faqs/>

Next Meeting:

Date/Time: March 17, 2021 - 8:30 AM

By Zoom

Please submit agenda items for this meeting to your ERC representative no later than Friday, March 12, 2021.