

**The University of Tennessee Space Institute**  
**Employee Relations Committee Meeting**  
**Thursday, January 17, 2019 1:30 PM CST**  
**B-110 Conference Room**  
**Minutes**

**Attendees:**

**ERC Committee Members:** Tamara Bonner-Thompson, Meghan Morris, Nick Van Zandbergen, Doug Warnberg

**Absent:**

**ERC Chairperson:** Patricia Burks-Jelks, **Recorder:** Courtney Maricle-Frazier

**SGA Officer:** Kate Stamper

1. Welcome New ERC Members  
*Nick Van Zandbergen and Doug Warnberg*
2. Appreciation to Our Past Members  
*Kaycee Edwards for serving her two-year term. Dana Hale for serving 1-year term (replaced Terry Garner in 2018)*
3. Feedback for the 2018 Christmas Tree Lighting & Holiday Tradition Around the World in Lobby  
*The committee agreed to continue the tradition of the Christmas Tree and Holiday Table*
4. Feedback for the 2018 Holiday Celebration Luncheon  
*The committee agreed to continue the tradition of having the THS AristoCATS perform during the luncheon. The committee agreed to invite UT Santa (Morris Mills) back for next year. A request was made for the luncheon to held after exams in December. Many students are still on campus.*
5. Feedback for the 2018 Angel Tree – supporting the Coffee County Foster children Support Group  
*The committee agreed to continue the Angel Tree project for 2019. Angels will be placed on the Angel Tree as soon as possible.*
6. Feedback for the 2018 Food Drive – supporting the Franklin County Good Samaritan organization  
*The committee agreed to continue the tradition. Per Good Sam: Items need to be counted individually prior to delivery.*
7. 2019 University Wide Employee Relations Advisory Board Representative for UTSI  
*Meghan Morris is the UTSI ERAB rep. Nick will serve as her backup*
8. 2019 UTSI Safety Committee ERC Representative  
*Nick Van Zandbergen is the UTSI Safety Rep. Meghan will serve as his backup*

**Secretarial and Clerical and Technical Services**

[Meghan Morris](#) MS-01, ext. 37318

[Doug Warnberg](#) MS-35, ext. 37357

**Buildings, Grounds Maintenance, Skilled Trades, Food Services**

[Tamara Bonner-Thompson](#) Box-47, ext. 37240

[Nick Van Zandbergen](#) MS-29, ext. 37310

**Next Meeting:** Lower C Conference Room

Date: Thursday, March 14, 2019

Time: 9:00 AM