

The University of Tennessee Space Institute
Employee Relations Committee Meeting
May 12, 2021, 8:30 a.m. CST
By Zoom

Invited Members:

2021 ERC committee: Tonya Battles, Laura Horton, Ryan Winton

ERC Chairperson: Patricia Burks-Jelks **SGA Representative:** Mason Pohlman

Recorders: Pam Ledford & Molly West **Absent:** James Chism & Kathlene Franklin

MINUTES

1) 2021 UTSI Annual Fall Family Picnic “Fall Festival” Status

- a. Are we having a picnic? If so, how will we practice social distancing?
 - i. Yes- tentatively planning a picnic for September. It all depends on CDC guidelines at that point.
- b. Will the whole picnic take place outside and not inside?
 - i. Depending on CDC guidelines, we may be able to have it inside and outside.
- c. Will we have a dessert contest?
 - i. If we have a dessert contest, maybe do single serving or packaged dessert.
- d. Will AEDC let us rent a pontoon boat due to the pandemic?
 - i. Yes, AEDC will let us rent a pontoon (rent two weeks in advance)
- e. Will Whitt’s cater the picnic, are they even catering now? If so, will we go through the food line and let them serve like they always have?
 - i. Yes, Whitt’s is still catering and they will serve us as usual.
- f. Will they take the food up when they leave, or will the food be left out for anyone to serve themselves?
 - i. The food will be left at UTSI, and put into to-go boxes for people to grab.
- g. Will we be required to wear a mask the whole time other than eating?
 - i. It will depend on CDC guidelines.
- h. How will we do games when everyone has their hands on everything?
 - i. Students will be planning games.
 - ii. Hand sanitizer and wipes will be available before and after use of games.
 - iii. Following up- Can the hand sanitizer machines in the main building be moved outside by the games?
- i. Celebrate Service Award recipients – Do we want to include in picnic festivities?
 - i. Yes, Recipients from the last two years will be recognized at the picnic.

2) Picnic Date – Friday – September 24, 2021

3) Next ERC meeting is Wednesday, July – 21st – 8:30 am