

**The University of Tennessee Space Institute
Employee Relations Committee Meeting
Thursday, November 14, 2019 9:00 AM
Lower C Conference Room**

Invited Members:

2019 ERC Committee: Tamara Bonner-Thompson, Meghan Morris, Nick Van Zandbergen, Doug Warnberg

Chair: Patricia Burks-Jelks Recorder: Courtney Maricle-Frazier

SGA Rep: Kate Stamper Absent:

MINUTES

1. Committee Critique of 55th Anniversary Activities
 - a. *55th Birthday Ice Cream Social*
 - i. *Tuesday, September 24, 2019*
 - ii. *UTSI Group Photo*
 - b. *All Day Picnic – Friday, September 27, 2019*
 - i. *Fun Run/Walk – Continue next year*
 - ii. *Chick-Fil-A Breakfast – Have it start after the Fun Run/Walk. Prefer all chicken biscuits instead of mixture of biscuits and cookies.*
 - iii. *Dessert Contest – Continue for next year.*
 - iv. *Games and Concessions – Enjoyed by everybody*
 1. *Continue with the Dunking Booth – Try to find a different location instead of back of Dining Hall*
 - v. *Food – Whitt’s BBQ. Students would like to try something different for next year. Pizza Bar, Taco Bar. Maybe another BBQ restaurant (Buttskis in Tullahoma)*
 - vi. *Pontoon Boat – Continue for next year. Will need to find drivers.*
2. UTSI Holiday Activities
 - a. *Tree Lighting Ceremony – Wednesday, December 4 10:00 AM*
 - b. *Annual Food Drive – Committee agreed to support the Good Samaritan of Franklin County again*
 - i. *Delivery days for Good Sam are Monday, Wednesday, & Friday*
 - c. *Annual Angel Tree - Committee agreed to support the Angel Tree Project again.*
 - i. *The Angel Tree Project is not available this year.*
 - d. *Annual Christmas Luncheon – Wednesday, December 11 11:30 AM UTSI Dining Hall*

Next Meeting: Lower C Conference Room

Date: _____ Time: _____ Please submit agenda items for this meeting to your ERC representative no later than _____, 2019.