

The University of Tennessee Space Institute
Employee Relations Committee Meeting
July 20, 2023, 10:00 a.m. CST
Lower-C Conference Room

Invited Members:

2023 ERC committee: Shannon Burks, Effie Burnette, Seth Sells, and Jessie Tipton

ERC Chairperson: Patricia Burks- Jelks **SGA President:** Jamison Murphree

Recorders: Ashley Brooks/Pam Ledford

MINUTES

1) **2023 UTSI FALL PICNIC - MARK YOUR CALENDAR - Friday, September 29, 2023**

Door prize committee – Jessie Tipton and Seth Sells

Food and decoration committee - Effie Burnette and Shannon Burks

Games Committee – Jamison Murphree / SGA

- Whitt’s BBQ will cater our picnic this year as in times past.
- SGA will assist with games and activities
- Contest ideas – dessert contest, carved/painted pumpkin contest, fall door decorating contest
- Additional details will be announced soon
- Inquiring about pontoon boat

2) **One Mile Fun Run & Walk – SGA / Running Club / ERC Committee**

- The One Mile Fun Run & Walk will take place the morning of September 29th
- Snacks will be provided for participants of the One Mile Fun Run & Walk

3) **Miscellaneous**

- The UTSI SGA Executive Committee has elected Jamison Murphree as SGA President
- UTSI onsite biometric screening event for state of TN health insurance participants will take place on Wednesday, October 25, 2023, from 7:00 AM – 11:30 AM in Room H-111 for faculty and staff only.
- Annual Enrollment starts on Sunday, October 1, 2023 and continues through Friday, October 13, 2023. If you have any questions, please reach out to Pam Ledford, ext. 37504

Next ERC meeting: Thursday, August 9th at 10:00AM in Lower C Conference Room

Please submit agenda items for the May ERC meeting to your ERC representative no later than Friday, August 04, 2023.

2023 ERC Representatives

Building and Grounds Maintenance, Skilled Trades, and Food Services

Effie Burnette, MS-47, ext. 37240

Seth Sells, MS-29, ext. 37310

Secretarial and Clerical and Technical Services

Shannon Burks, MS-05, ext. 37403

Jessie Tipton, MS-05, ext. 37256

Chairperson

Patricia Burks-Jelks, MS-11, ext. 37226

Recorders

Pam Ledford, MS-11, ext. 37504

Ashley Brooks, MS-11, ext. 37233

The Employee Relations Committee gives non-exempt employees an opportunity to express concerns and issues at UTSI. To find out more information on the UTSI ERC and see past minutes, please click [here](#).

UTSI RECYCLING PROGRAM

The following items are acceptable recycling items:



PAPER



CANS (NO LIDS)



CARDBOARD



CLEAN BOTTLES
AND THE CAPS

UTSI RECYCLING PROGRAM

The following items are not acceptable recycling items:



FOOD
(INCLUDING PIZZA
BOXES) & DRINKS



WASTE
Loose plastic bags,
bagged recyclables